

# Site and Contact Information for Guests

For Information about BNL's programs, policies, and events visit the BNL Home Page at <http://www.bnl.gov>

## Requirements:

Your BNL Host or Supervisor is your primary contact for worker safety and information and will help to ensure that you follow all applicable environmental, safety, and health regulations. Never perform a job that you are not confident and qualified to perform. Obey all postings. Do not enter any radiological or other restricted access area without authorization. Policies and procedures for work at BNL can be found in the Standards Based Management System (SBMS) web site located at: <https://sbms.bnl.gov/>

## Guest Visit Information:

- Guest and Visitor Information: [https://sbms.bnl.gov/sbmsearch/subjarea/50/50\\_SA.cfm?parentID=50](https://sbms.bnl.gov/sbmsearch/subjarea/50/50_SA.cfm?parentID=50)
- Guidebook for Guests Conducting Research [https://sbms.bnl.gov/sbmsearch/subjarea/50/50\\_Exh6.cfm?ExhibitID=6430](https://sbms.bnl.gov/sbmsearch/subjarea/50/50_Exh6.cfm?ExhibitID=6430)

## Reporting Outlets and Contact Information for Questions and Concerns:

Your Supervisor/Host and other Departmental Contacts including, Environmental, Safety, and Health Coordinator, Training Coordinator, Facility Support Representative, and Human Resources Manager.

### Safety and Security

- Safety Hotline: 631-344-8800 (concerns can be expressed anonymously)
- Chemical Management System for MSDS: <http://intranet.bnl.gov/esh/cms/>
- Computer Security 631-344-8484
- Fraud Waste and Abuse - Crimestoppers@bnl.gov or Office of the Inspector General (800) 541-1625
- Security Badging Office 631-344-5149
- Training questions: [training@bnl.gov](mailto:training@bnl.gov)

### Employee Support

- Employee Support System: [https://sbms.bnl.gov/sbmsearch/subjarea/200/200\\_SA.cfm](https://sbms.bnl.gov/sbmsearch/subjarea/200/200_SA.cfm)
  - Employee Concerns Program - 344-8888
  - Employee Assistance Program – 631-344-4567
  - Occupational Medicine Clinic: 631-344-3670
  - Ombuds Office – 631-344-4063 or 631-344-2888

## General Site Information:

- Delayed Opening and other Site Information: 631-344-4636 (INFO)
- English as a Second Language Classes <http://www.bnl.gov/esol>
- Housing Information <http://www.bnl.gov/staffservices/OnsiteHousing/default.asp>
- Transportation Services <http://www.bnl.gov/transportation/default.asp>

## Emergency Response Information and Contacts:

- Building Alarm or Bell: Evacuate the Building Immediately
- Continuous Site Siren: Report to your Indoor Emergency Assembly Area
- Intermittent Site Siren: Evacuate the Site Immediately

In the event of an emergency such as: fire, serious injury, spill or release that threatens the environment: Call 631-344- 2222. If you are injured, but do not need emergency treatment, report the injury immediately to your BNL Host. For treatment during normal work hours, go to the Occupational Medicine Clinic in Bldg. 490 (8:30 to 5:00 weekdays). At other times, go to the Fire/Rescue Group in Bldg. 599.